

MINUTES
SOUTHWEST MINNESOTA WORKFORCE DEVELOPMENT BOARD
LYON COUNTY GOVERNMENT CENTER
COMMISSIONER'S ROOM – 2ND FLOOR
JUNE 6, 2024
4:00 P.M.

Members Present: Andy Easley, Beth Wilms, Len Bakken, Vince Robinson, Brad Vaughn, Tim Jones, Marly Wagner,

Joining Via ZOOM: Melissa McGinty-Thompson, Jacque Peters, Dawn Schnell, Terry Gaalswyk, Scott Marquardt, Mimi Schafer

Members Excused: Carla Goedtke, Kris Jacobson, See Moua-Leske, Lori Wynia, Bruce Bergeson, Rochelle Remund, Kris Jacobson,

Members Absent: Anne Johnson, Hilary DeVlaeminck, LeRoy Kiecker

Staff Present: Carrie Bendix, Maria Peters, Jenna Weyer

Andy Easley called the meeting to order at 4:00 p.m.

Welcome & Introduction

Andy Easley welcomed members, and everyone introduced themselves.

Approval of the Agenda & Agenda Additions

Andy Easley asked if there were any additions to the agenda. Carrie Bendix requested two additions to the agenda, including approval of the Clean Economy Equitable Workforce Competitive Grant application and the P2P Individual Training Pathways Monitoring Report. A motion was made by Beth Wilms to approve the agenda additions. The motion was seconded by Terry Gaalswyk and passed unanimously.

Consent Agenda Items

- SW MN Workforce Development Board Meeting Minutes – April 4, 2024
- Executive Committee Minutes – April 4, 2024
- Youth Committee Minutes – May 2, 2024
- Southwest Minnesota Private Industry Council Report

Len Bakken made a motion to approve the consent agenda including the Minutes of the April 4, 2024 SW MN Workforce Development Board Meeting; Minutes of the April 4, 2024 Executive Committee Meeting; Minutes of the May 2, 2024 Youth Committee Minutes and the Southwest Minnesota Private Industry Council Report. Vince Robinson seconded the motion and passed unanimously.

Approval of Grant Application

Carrie Bendix requested approval to apply for the Resettlement Network Services: Employment and Career Supports Grant and the Clean Economy Equitable Workforce Competitive Grant Supplemental Application – Philanthropic Collaboration. Scott Marquardt made a motion to approve the request for

proposals. Terry Gaalswyk seconded the motion and passed unanimously. Tim Jones abstained from the motion.

Request to Accept Monitoring Reports

Carrie Bendix discussed results of the Monitoring Reports for RC3, WIOA Adult, WIOA and State Dislocated Worker, P2P Individual Training Pathways, WIOA Youth and Minnesota Youth Programs. Dawn Schnell made a motion to approve the Monitoring Report results. Brad Vaughn seconded the motion and passed unanimously.

Elections of Officers – Nominating Committee

Vince Robinson of the Nominating Committee presented nominations for the 2024-2025 Executive Board.

- Carla Goedtke; Chair
- Andy Easley; Vice Chair
- Beth Wilms; Secretary/Treasurer
- See Moua-Leske; At-Large
- Brad Vaughn; At-Large
- Melissa McGinty-Thompson; At-Large

Chair Appointed Members for the new year: Beth Wilms and Vince Robinson

Current Elected Officers: Carla Goedtke – Chair; Andy Easley – Vice Chair; Beth Wilms – Secretary/Treasurer; Brad Vaughn – At-Large Representative; Melissa McGinty-Thompson - At-Large Representative; Vince Robinson – At-Large Representative

Current Non-Elected Officers: Len Bakken – Past Chair/Appointed by the Chair; Beth Wilms – Appointed by the Chair.

Beth Wilms made a motion to close nominations. The motion was seconded by Vince Robinson and passed unanimously. Tim Jones made a motion to accept the slate of officers. The motion was seconded by Terry Gaalswyk and passed unanimously.

2024/2025 Meeting Schedule Approval – Bi-Monthly

Andy Easley proposed the meeting schedule for Program Year 2024-2025 for the first Thursday of the selected months from 4:00 – 6:00pm. The proposed meeting dates are:

- August 8, 2024 (Second Thursday of the month due to MAWB Conference)
- October 3, 2024
- December 5, 2024
- February 6, 2025
- April 3, 2025
- June 5, 2025
- August 14, 2025 (Second Thursday of the month due to MAWB Conference)

Dawn Schnell made a motion to approve the proposed meeting schedule for Program Year 2024. The motion was seconded by Melissa McGinty-Thompson and passed unanimously.

Discussion – 2024-2025 Workforce Development Board Committee Structure

Andy Easley presented the Committee Structure for the 2024-2025 year as follows:

- Executive Committee
- Youth Committee
- One-Stop Operator Management Team
- Drive for Five Committee

Vince Robinson made a motion to accept the Committee Structure for the 2024-2025 year. The motion was seconded by Terry Gaalswyk and passed unanimously.

Committee Reports

Maria Peters reported on highlights from the Youth Committee Meeting including a guest speaker from UCAP, the Perkins application submitted May 1st, the Impact Grant submitted by LYFT, a review of the Workforce Development Regional Plan, PIC staff updates on events throughout the last quarter and partner updates.

Member Updates

No member updates were provided.

Director Updates

- Marshall lease extended for two years
- New website was launched
- DEED and PIC granted a new Youth Disability Employment Initiative Grant
- The Regional Plan was submitted with minor changes

Recognition of Len Bakken and Kristin Jacobson

Carrie Bendix gave recognition to Len Bakken and Kristin Jacobson who will resign at the end of the Program Year.

Important Dates

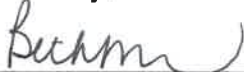
Executive Committee - Thursday, August 8th, 2024 - 3:00p.m.

Workforce Development Board Meeting – Thursday, August 8th, 2024 – 4:00p.m - 6:00p.m.

Adjourn

A motion was made by Len Bakken to adjourn. The motion was seconded by Vince Robinson and unanimously passed. The meeting adjourned.

Approved by:



Beth Wilms, Secretary

Approved by:



Carrie Bendix, Recording Secretary

